

# PROJECT REPRESENTATIVE'S DAILY REPORT

Pg. 1  
Report No. 106  
Date: 2015-01-21  
Day: Wednesday

**Architect:** Kang Associates

**Project:** Renovation and Addition to Tewksbury Town Hall

**OPM:** CBI Consulting Inc. **Clerk of the Works:** Jeff Barnes

**Contractor:** G.V.W., Inc.

**Weather:** 7:30 am: clear

**Temperature:** 7:30 am: 18°

**Noon:** partly sunny

**Noon:** 28°

**3:00 pm:** cloudy

**3:00 pm:** 31°

**Superintendent:** Vinnie Bomal

PERSONNEL COUNT	Spec Section	Contractor	Trade	Foreman	Journeyman	Helpers	Total
<b>General Contractor:</b>	Div. 06	GVW	Carpentry	2	5	1	8
	Div. 04		Masonry	1	0	0	1
	09 90 00		Painting	0	0	0	0
	02 41 19		Demolition	1	0	2	3
	Div. 31		Site Work	0	0	0	0
	01 50 00		Temp. Facility	0	0	0	0
	Div. 05		Misc. Metals	0	0	0	0
	Div. 03		Concrete	1	4	0	5
<b>Subcontractors:</b>	02 08 00	A & J Demo Services	Abatement	0	0	0	0
	26 00 00	Griffin Electric	Electrical	0	0	0	0
	22 00 00	Lapan Mechanical	Plumbing	0	0	0	0
	07 31 00	Meadows Construction	Roofing	0	0	0	0
	07 53 00						
	07 61 19						
	Div. 23	Ambient Temp. Corp.	HVAC	1	0	1	2
	Div. 21	Encore Fire Protection	Fire Suppression	0	0	0	0
<b>Total:</b>				<b>6</b>	<b>9</b>	<b>4</b>	<b>19</b>

## DAILY REPORT

### Activities Today:

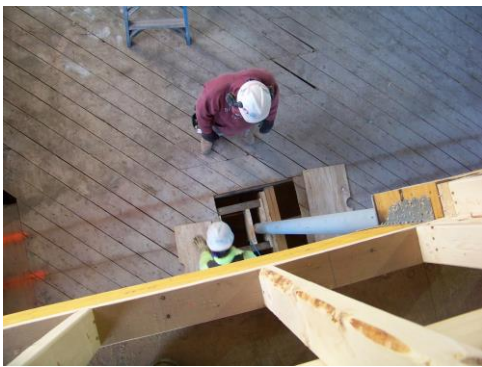
- 1) Mason: making masonry opening in wall on 2<sup>nd</sup> floor
- 2) Demo/Labor: general site cleaning; assisting other trades
- 3) Carpenter: continuing with boxing around bases of posts; continuing to lay out walls; continuing with framing stair #3; installing soffit and vent on the south side of the meeting hall
- 4) HVAC: continuing with ductwork and equipment installation in the attic and 1<sup>st</sup> floor
- 5) Concrete: continuing with erecting formwork for addition at the stepped footings for the south wall of the addition

Copies to: Richard Montuori, Town of Tewksbury  
Ed Johnson, Town of Tewksbury  
Steve Sadwick, Town of Tewksbury  
Wayne Lawson, CBI  
Jenne dos Santos, CBI  
Kaffee Kang, Kang Architects  
Jennifer Pincus, Kang Architects  
Bob Harukewicz, GVW Inc.

# PHOTO INDEX



Photo showing carpenters installing a window on the east elevation at the north stairwell.



Bird's eye photo showing the blocking being installed at a post base in the meeting hall.



Photo showing carpenters installing soffit and soffit vent along the south elevation of the meeting hall.



Photo showing HVAC mechanic installing equipment in the attic at the east elevation of the main building.



Photo showing ductwork and equipment installed in the attic.



Photo showing HVAC equipment installed in the south wing.



Photo showing HVAC equipment installed beneath the 2<sup>nd</sup> floor build-out.



Photo showing mason installing a lintel for a new masonry opening on the 2<sup>nd</sup> floor.



Photo showing formwork being installed for the south wall of the addition.



Photo showing the formwork looking east.